

UNDERGRADUATE TRAINING PROGRAM BACHELOR OF HOTEL MANAGEMENT

Program Name : **Hotel Management Training Program**

Education level: **Full-time university**

Training major: **Hotel Management**

Code : **7810201**

Type of training: **Regular**

1. Description of the training program

1.1. Introduction to the training program

The Bachelor of Hotel Management training program in Hotel Management trains Bachelor of Hotel Management to have enough knowledge, skills, political grades, ethics, professional manners and good health to be able to work effectively in fields related to Hotel Management.

1.2. General information about the training program

Program Name (Vietnamese)	Quản trị khách sạn
Program Name (English)	Hotel Management
Training discipline code	7810201
Degree Schools	Nam Can Tho University
Name of diploma	Bachelor of Hotel Management
Education level	University
Number of credits required	129
Form of training	Regular
Training Period	4 years
Enrollment Targets	High school graduates
Rating Scale	4
Graduation Requirements	- Accumulate a sufficient number of modules and the volume of the training program to reach 129 credits; - The cumulative GPA of the whole course is 5.0 or higher;

	<ul style="list-style-type: none"> - Meet the output standards of English and informatics proficiency according to the general regulations of the University; - Meet the output standards of Soft Skills and Vocational Skills; - Possess a certificate of National Defense and Security Education and complete the prerequisite modules.
Job Placement	<ul style="list-style-type: none"> - Human resources from employees to middle managers of front , , restaurants, bars, rooms, sales, relations and customer care, human resources, administration, accounting at hotels, resorts and accommodation businesses; - Human resources from employees to middle managers of sales departments, sales departments, customer care departments, human resources, administration, accounting departments at other manufacturing, trading and service enterprises; - Officials and employees of state management agencies and non-governmental organizations related to hotels.
Advanced learning	It is possible to continue studying for a master's degree at home and abroad.
Referral Programs	Undergraduate training program in Hotel Management, University of Economics and Finance, Ho Chi Minh City University of Technology. Ho Chi Minh City, Hue University.
Update time	07/2022

1.3. Training objectives

1.3.1. General objectives

- To train high-quality human resources with good political, moral and health qualities; have the knowledge, skills and responsible working attitude to be able to work independently or cooperatively in the field of tourism – hospitality business and environment with foreign elements.

1.3.2. Specific objectives

M1 Equip yourself with the knowledge to build political qualities, patriotism and national pride, have a sense of protecting and promoting the nation's tourism resources, and be responsible in serving the community and customers.

M2 is equipped with background knowledge in management science, social sciences and humanities, economics, general business administration and business administration in the fields of tourism, hospitality and restaurants.

M3 Ensures to optimize beneficial socio-economic impacts, protect the environment, and aim for sustainable development in the tourism and hospitality business.

M4 Apply management knowledge of human resources, finance, facilities, business – marketing plans, development, supply and quality assurance of products and services in hotel businesses.

M5 forms the ability to self-study and self-research in the professional field, thereby developing corresponding competencies in both life and guiding those around them, thereby changing and improving social life.

2. Training period: 4 years

3. The volume of knowledge of the whole course: 129 credits (excluding the modules of Physical Education and National Defense and Security Education), distributed as follows:

STT	Knowledge Block	Module Count	Number Credits
I	General Education Knowledge Block <i>(not to mention physical education and defense and security education)</i>	18	36
I.1	Social Sciences, Humanities, and Political Theory	9	19
I.2	Natural Sciences	3	9
I.3	Foreign language	3	9
II	Professional Education Knowledge Block	32	93
II.1	- Industry background knowledge	11	32
II.2	- Industry Knowledge	19	49
II.3	- Graduation Internship, Graduation Thesis	2	10
	Total Volume	50	129

4. Enrollment subjects:

- Admission is based on the results of the national high school graduation exam or the transcript of the learning process at the high school level according to the combination of subjects by discipline and admission nationwide.

5. Training process and graduation conditions

5.1. Training process

- Implement the regulation on full-time university and college training according to the current credit system and training regulations of Nam Can Tho University.

5.2. Graduation conditions:

- Students who complete the training program are considered for graduation and recognized for graduation according to Article 27 of the regulation on training according to the credit system.

- Achieve English and Informatics proficiency according to the University's general regulations (for Informatics, achieve modules 01 to 06 of the standard skills in using information technology according to Circular 03/2014/TT-BTTTT)

- Obtained the certificate of National Defense and Security Education; Physical education; Soft Skills and Vocational Skills.

- Assessment of departmental grades and module grades shall comply with Articles 22 and 23 of the Regulation on training according to the credit system.

- Academic year rankings and graduation rankings shall comply with Articles 14 and 28 of the Regulation on training according to the credit system.

6. PROGRAM CONTENT

TT	HP Code	Block of Knowledge/Module Name	Number of Credits				Number of Lessons			
			Sum	LT	TH/TN	MULTI	Sum	LT	TH/TN	MULTI
I	General Education Knowledge Block		36	35	1		570	540	30	
I.1	Social Sciences, Humanities, and Political Theory		18	18			285	285		
	*Compulsory		14	14			225	225		
1	2030039	Philosophy	2	2			30	30		
2	2030041	Scientific Socialism	1	1			15	15		
3	2030040	Political Economy	2	2			30	30		
4	2030002	Ho Chi Minh Thought	2	2			30	30		
5	2030003	History of the Communist Party of Vietnam	3	3			45	45		
6	1130001	General Law	2	2			30	30		
7	1130002	General Psychology	2	2			30	30		
	*Optional (choose 2 out of 4 HP)		4	4			60	60		
8.1	2130056	Vietnamese Cultural Establishments	2	2			30	30		
8.2	2130059	General logic	2	2			30	30		
8.3	1130047	Professional ethics	2	2			30	30		
8.4	1130048	General Sociology	2	2			30	30		
I.2	Natural Sciences		9	8	1		150	120	30	

TT	HP Code	Block of Knowledge/Module Name	Number of Credits				Number of Lessons			
			Sum	LT	TH/TN	MULTI	Sum	LT	TH/TN	MULTI
9	2030060	Advanced Math	3	3			45	45		
10	2030061	Probability Theory and Mathematical Statistics	3	3			45	45		
11	130024	Basic Informatics	3	2	1		60	30	30	
I.3	Foreign language		9	9			135	135		
12	2030057	Basic English 1	3	3			45	45		
13	2030058	Basic English 2	3	3			45	45		
14	2030059	Basic English 3	3	3			45	45		
I.4	2030010	Physical Education	3		3		90		90	
I.5	2030011	National Defense – Security Education	8		8		165		165	
II	Professional Education Knowledge Block		93	68	25					
II.1	Industry background knowledge		32	32						
A	Compulsory Modules		30	30			450	450		
15	330001	Microeconomics	3	3			45	45		
16	330002	Macroeconomics	3	3			45	45		
17	430001	Management	3	3			45	45		
18	430003	Marketing Basics	3	3			45	45		
19	330004	Accounting principles	3	3			45	45		
20	530001	Travel overview	3	3			45	45		
21	530002	Tourism Culture	2	2			30	30		
22	530003	Tourist psychology	3	3			45	45		
23	530004	Tourism Law	2	2			30	30		
24	430023	Human Resource Management	3	3			45	45		
25	430025	Office Administrative QT	2	2			30	30		
B	HP buffet (choose 1 of 3 hp):		2	2			45	15	30	
26.1	430024	Public Relations	2	2			45	15	30	
26.2	530007	Teamwork skills	2	2			45	15	30	
26.3	530006	Communication skills	2	2			45	15	30	
II.2	Industry Knowledge		51	36	15					
A	Compulsory Modules		47	32	15					
27	430027	Organizational behavior	2	2			30	30		
28	430028	Management Information System	2	2			30	30		
29	530008	Travel Marketing	3	3			45	45		
30	530029	Reception Operations	2	2			30	30		
31	530030	Reception Practice	3		3		90		90	
32	530031	Chamber and room operations	2	2			30	30		

TT	HP Code	Block of Knowledge/Module Name	Number of Credits				Number of Lessons			
			Sum	LT	TH/TN	MULTI	Sum	LT	TH/TN	MULTI
33	530032	Practice of room and room operations	3		3		90		90	
34	530033	Hotel Security	3	3			45	45		
35	530028	Hotel Management Software Practice	3		3		90		90	
36	530034	Management of hotel facilities and techniques	3	3			45	45		
37	530037	Service Quality Management	3	3			30	30		
38	530036	QT invests in restaurants and hotels	2	2			30	30		
39	530035	QT Hotel Business	2	2			30	30		
40	530039	Travel Business Administration	2	2			30	30		
41	2030060	Specialized English 1	3	3			45	45		
42	2030061	Specialized English 2	3	3			45	45		
43	530041	Cognitive Internship	3		3		135		135	
44	530042	Professional Internship	3		3		135		135	
B	Elective module (choose 2 out of 4 hp):		4	4			60	60		
44.1	530038	Tourist Area Management	2	2			30	30		
44.2	530040	International Payments	2	2			30	30		
44.3	530048	Reception Management	2	2			30	30		
44.4	530049	Room and room management	2	2			30	30		
II.3	Graduate		10		4	6	510		240	270
45	530045	Graduate Internship	4		4		240		240	
46	530046	Graduation thesis	6			6	270			270
<i>Alternative modules for graduation thesis:</i>										
47.1	530043	Event and Conference Management	3	2	1		60	30	30	
47.2	530044	Customer Relationship Management	3	2	1		60	30	30	
Total			129	103	20	6				

Note (*) the number of credits not credited to the program

7. TEACHING PLAN (TENTATIVE)

TT	HP Code	Module Name	Number of Credits				Notes
			Sum	LT	TH/ TN	MULTI	
SEMESTER 1							
1	2030039	Philosophy	2	2			
2	2030060	Advanced Math	3	3			

TT	HP Code	Module Name	Number of Credits				Notes
			Sum	LT	TH/ TN	MULTI	
3	2030061	Probability Theory and Mathematical Statistics	3	3			
4	130024	Basic Informatics	3	2	1		
5	2030057	Basic English 1	3	3			
6	2030010	<i>Physical Education 1</i>	1		1		
7	2030011	<i>National Defense – Security Education</i>	8				165 lessons
Total			14	14			
SEMESTER 2							
1	1130001	General Law	2	2			
2	2030040	Scientific Socialism	1	1			
3	1130002	General Psychology	2	2			
4	2030058	Basic English 2	3	3			
5	330001	Microeconomics	3	3			
6	2030040	Political Economy	2	2			
7	2030010	<i>Physical Education 2</i>	1		1		
	*Optional (choose 2 out of 4 HP)		4	4			x
7	2130056	Vietnamese Cultural Establishments	2	2			x
8	2130059	General logic	2	2			x
9	1130047	Professional ethics	2	2			x
10	1130048	General Sociology	2	2			x
Total			17	17			
SEMESTER 3							
1	2030002	Ho Chi Minh Thought	2	2			
2	2030059	Basic English 3	3	3			
3	330002	Macroeconomics	3	3			
4	430001	Management	3	3			
5	430003	Marketing Basics	3	3			
6	430025	Office Administration	2	2			
7	2030010	<i>Physical Education 3</i>	1		1		
	Elective modules (choose 1 of 3 modules):		2	2			x
8	430024	Public Relations	2	2			x
9	530007	Teamwork skills	2	2			x
10	530006	Communication skills	2	2			x
Total			18	18			
SEMESTER 4							
	530001	Travel overview	3	3			

TT	HP Code	Module Name	Number of Credits				Notes
			Sum	LT	TH/ TN	MULTI	
2	330004	Accounting principles	3	3			
3	2030003	The revolutionary line of the Communist Party of Vietnam	3	3			
4	530003	Tourist psychology	3	3			
5	530002	Tourism Culture	2	2			
6	530004	Tourism Law	2	2			
7	430027	Organizational behavior	2	2			
Total			18	18			
SEMESTER 5							
1	430023	Human Resource Management	3	3			
2	530008	Travel Marketing	3	3			
3	530029	Reception Operations	2	2			
4	530031	Chamber and room operations	2	2			
5	2030060	Specialized English 1	3	3			
6	530034	Management of hotel facilities and techniques	3	3			
	Elective modules (choose 1 of 2 modules):		2	2			
7	530048	Reception Management	2	2			
8	530049	Room and room management	2	2			
Total			18	18			
SEMESTER 6							
1	430028	Management Information System	2	2			
2	530030	Reception Practice	3		3		
3	530032	Practice of room and room operations	3		3		
4	530028	Hotel Management Software Practice	3		3		
5	530036	Restaurant and hotel investment management	2	2			
6	530035	Hotel Business Administration	2	2			
7	2030061	Specialized English 2	3	3			
Total			18	9	9		
SEMESTER 7							
1	530033	Hotel Security	3	3			
2	530037	Service Quality Management	3	3			
3	530041	Cognitive Internship	3		3		
4	530042	Professional Internship	3		3		
	Elective modules (choose 1 of 3 modules):		2	2			
5	530038	Tourist Area Management	2	2			x

TT	HP Code	Module Name	Number of Credits				Notes
			Sum	LT	TH/ TN	MULTI	
6	530039	Travel Business Administration	2	2			x
7	530040	International payments in tourism	2	2			x
Total			14	8	6		
SEMESTER 8							
1	530045	Graduate Internship	4		4		
2	530046	Graduation thesis	6			6	
3	530039	Travel Business Administration	2				
		<i>Modules to replace the graduation thesis:</i>					
4	530043	Event and Conference Management	3	2	1		
5	530044	Customer Relationship Management	3	2	1		
Total			12				

(*)If students are not eligible to take the graduation thesis, they will study alternative modules.

8. GUIDELINES FOR IMPLEMENTATION OF THE PROGRAM

8.1. For Faculties and Departments:

- The Faculty of Professional Management is responsible for reviewing and presiding over the compilation of detailed outlines of modules in the basic knowledge block of branches, disciplines and specialties according to the credit volume of this program. Provide a list of textbooks, lectures and references of all modules to the University's Library and keep them at the Faculty Office. At the beginning of each semester, coordinate with the units of the University to implement the training plan on schedule.

- Assign lecturers with a master's degree or higher (in the same discipline or related major) to teach theoretical modules, provide detailed outlines of modules to lecturers to ensure that they are in accordance with the general teaching plan of the University.

- Academic advisors must thoroughly understand the entire training program according to the credit system to guide students to register for modules.

8.2. For lecturers:

- When lecturers are assigned to teach one or more modules, it is necessary to carefully study the content of the detailed outline of the modules in order to prepare lectures and appropriate teaching materials and materials.

- Lecturers must fully prepare lectures, textbooks, learning materials and provide them to students to prepare before going to class.

- Organizing seminars, focusing on organizing group learning and guiding students to make essays, projects, lecturers to determine transmission methods; Presenting in class, guiding discussions, solving problems in class, in the lab, in the laboratory and guiding students to write harvests.

- Pay attention to the development of students' ability to self-study and self-research throughout the teaching process and guide internships and practices.

- It is necessary to pay attention to the logic of imparting and acquiring blocks of knowledge, stipulating the prerequisite modules of compulsory modules and preparing lecturers to meet the teaching requirements of elective modules.

8.3. For students:

- You must consult with your academic advisor to select modules in accordance with your progress. You must study the lesson on your own before going to class to easily absorb the lecture. It is necessary to ensure sufficient time to go to class to listen to the lecturer's lecture instructions. Self-discipline in self-study and self-research, and actively participate in group learning, fully attend seminars.

- Proactively and actively exploit resources on the Internet and in the university's library to serve self-study, self-research and graduation projects. Strictly implement the regulations on examinations, examinations and assessments.

- Regularly participate in union activities, culture-beauty to practice communication skills, understanding society and people.

8.4. Material foundations and equipment in service of teaching, practice and practice:

- Theoretical classroom system with traditional equipment, equipped with additional teaching support tools (projector).

- Computer laboratories are equipped with software for basic informatics training.

- The hotel management practice room is equipped with appropriate machines, equipment and tools.