

*Can Tho, May 7, 2024*

## DECISION

**Re: Establishment of the Field Trip Delegation**  
**Cohort 10 – Tourism and Travel Services Management Major**  
**Course: Tourist Destinations in Vietnam – Academic Year 2023–2024**

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- To:** - Chairman of the University Council, Nam Can Tho University  
- Board of Rectors, Nam Can Tho University  
- Office of Academic Affairs, Nam Can Tho University  
- Office of Finance and Planning, Nam Can Tho University

The training objectives of Nam Can Tho University;

The curriculum of the Tourism and Travel Services Management program;

The teaching assignment plan for the second semester of the 2023–2024 academic year;

The detailed syllabus of the course "Tourist Destinations in Vietnam";

The actual learning conditions of the classes DH22QTD01, DH22QTD02, DH22QTD03, and DH22QTD04.

To facilitate and provide flexibility for the field study schedule of students in Cohort 10 of the Tourism and Travel Services Management program (DH22QTD01, DH22QTD02, DH22QTD03, DH22QTD04) during the second semester of the 2023–2024 academic year, the Faculty of Tourism and Hospitality Management respectfully submits the following field study plan for consideration:

### I. COURSE OBJECTIVES

#### 1. Course Title: Tourist Destinations in Vietnam

**Credits:** 03 (2 theoretical, 1 practical, 0 self-study)

**Class hours:** 30 theoretical sessions, 30 practical sessions

**Total students:** 213

- DH22QTD01: 51 students
- DH22QTD02: 56 students
- DH22QTD03: 54 students
- DH22QTD04: 52 students

#### 2. Course Objectives:

In line with the University's orientation toward applied teaching and learning, the Faculty of Tourism and Hospitality Management designs and delivers the course "Tourist Destinations in Vietnam" by integrating theory with practical experiences. The course aims to help students understand the theoretical aspects of major tourist routes and destinations across Vietnam, including an overview of the country's natural conditions, infrastructure, and specific site commentaries. Students will also gain insights into relevant cultural, social, historical, geographical, and religious characteristics of different regions.

This field study allows students to apply and update their knowledge in real-world situations while operating tours, giving them hands-on experiences in the tourism field, and preparing them to meet the current needs of tourism businesses.

## II. TEACHING METHOD

**Lecturer in charge:** MSc. Nguyen Thi Chieu

**Field trip duration:** May 24–27, 2024 (4 days and 4 nights)

**Destination:** Can Tho – Buon Ma Thuot – Da Lat (*Detailed itinerary attached*)

**Transportation:** By coach

### Learning Content:

**Theoretical knowledge:** Introduction to key tourist destinations across Vietnam; designing tour itineraries; commentary techniques, etc.

**Field visit:** Students will explore and study typical tourist routes and sites in Can Tho, Buon Ma Thuot, and Da Lat; analyze route elements through observation and note-taking; propose improvements or design new routes; practice interpersonal communication, customer service, and presentation skills.

**Assessment:** Students will write an essay summarizing what they have learned from the trip.

## III. IMPLEMENTING UNIT

**Responsible unit:** Faculty of Tourism and Hospitality Management

The faculty assigns 4 lecturers/staff to accompany and manage students during the trip, specifically for the four classes mentioned:

1. MSc. Nguyễn Thị Chiếu
2. MSc. Ngô Hồng Quân
3. MSc. Hồ Thị Minh Hà
4. B.A. Võ Huỳnh Như

## IV. ESTIMATED BUDGET

The University supports students with an amount equivalent to 1 credit: VND 580,000/student

DH22QTD01: 51 x 580,000 = VND 29,580,000

DH22QTD02: 56 x 580,000 = VND 32,480,000

DH22QTD03: 54 x 580,000 = VND 31,320,000

DH22QTD04:  $52 \times 580,000 = \text{VND } 30,160,000$

**Total student support (213 students): VND 123,540,000**

**Request:**

The Faculty respectfully requests the University to support the travel expenses for 4 staff members accompanying and managing the trip at **VND 200,000/person/day**.

**Total staff support for 4 people over 4 days:**  $200,000 \times 4 \times 4 = \text{VND } 3,200,000$

The Faculty of Tourism and Hospitality Management respectfully submits this plan and requests the University Council, Board of Rectors, Office of Academic Affairs, and Office of Finance and Planning to review and approve the proposed field study plan. We also kindly ask the Office of Academic Affairs to assist in scheduling appropriate time slots for the participating classes.

Sincerely,

**FINANCE & PLANNING  
OFFICE**

**ACADEMIC AFFAIRS  
OFFICE**

**FACULTY OF  
TOURISM**

**APPROVED BY  
LEADERSHIP**

**BOARD OF RECTORS**